

**Cyngor Cymuned Basle Hefo Chrugion  
Bausley with Criggion Community Council**

Minutes of the meeting held on Monday 22<sup>nd</sup> July 2019 at Bryn Hafren School

**049/2019** **Present:** Councillors Mrs F Davies, R Lewis, T Davies, A Lloyd, D Jones, Mrs L Burrowes

**Apologies:** S Potter, County Councillor Lucy Roberts

Members of the Public: Mr R Hazel, Mr S Morris.

Clerk & Responsible Financial Officer Steve Eccleshall

Chairman D Jones took the meeting

**050/2019** **Declarations of Interest**

Cllr F Davies – Declared an interest in the financial application of a grant for Criggion Village Hall

**051/2019** **Minutes of last meeting 22<sup>nd</sup> May 2019**

Agreed and signed – Chairman D Jones

**052/2019** **Matters Arising**

- **Flooding Bryn Hafren**

Mr Hazel was asked to speak to allow him to place his matter first to the Community Council and allow him to leave first if he wished.

Mr Hazel explained that on the 25<sup>th</sup> June 2019 excess rainwater had breached his property along Bryn Hafren causing 1 – 2” of rainwater to enter his property after breaking through a 3 foot high garden wall. He had contacted Powys Highways who had offered to deliver sandbags to his property but never turned up. He explained the external street drainage was full of debris and the rainwater had nowhere to go.

This matter ties in with a separate complaint regarding drainage etc along Bryn Hafren which has been previously raised with Powys Highways.

**Resolution :** – Council requested Clerk to meet with Mr & Mrs Hazel to view where water had breached property and to write to Powys Highways to request an explanation regarding drainage and the failed response in delivering sandbags.

**053/2019** - **Planning**

Proposal: Change of use of the existing building to shop/cafe (mixed use A1/A3) together with construction of an extension and creation of new access Site Address: Brook House, Coedway, Crew Green, Powys SY5 9AT

Councillors reviewed the proposed application, but there appeared to be a discrepancy on the documents regarding old and new access. Other than this issue regarding access there were no objections.

**Resolution :** – As the Council only have a limited time to respond to applications, and in order to deal with the matter expeditiously Cllr F Davies and Clerk agreed to a site visit to clarify the access anomaly within the next 7 days.

**054/2019 - Co Opting New Community Councillors**

With the recent resignation of Councillor J Oakley and a potential for two of the existing Councillors to possibly move out of the Community Council area in the near future the issue of replacement Councillors and the process to be followed was discussed. Mr S Morris of Criggion had attended the meeting as a member of the Public and whilst listening expressed an interest in becoming a Councillor.

**Resolution :** – Clerk to notify the Electoral Returning Officer of vacancies and liaise, place Notices on the Community Notice Boards and to explore the cost implications of placing an Advert for Councillor Vacancies in the County Times. If no applications are received the Council will proceed with Co Opting suitable candidates.

**055/2019 - Highways Matters**

The complaint lodged by the Community Council regarding the poor standard of road repairs and outstanding road repairs raised by the Council over the previous 12 months, had received a response from Powys Highways. This stated that works were being prioritised but that the road surface along Bryn Hafren on the sharp downhill bend was being addressed. Councillors noted that this work had now been carried out.

**Resolution :** – Clerk to follow up.

Powys has now notified Council via County Councillor Lucy Roberts that the proposed road closure between Crew Green and Llandrinio to undertake road / bridge repairs has now been rescheduled to February 2020 to take into account local Community concerns over the proposed timing in June / July 2019 – a busy agricultural period.

**Resolution :** - County Cllr Roberts to update Council of any changes

Clerk reported he had contacted Highways regarding the rainwater run off down Bryn Hafren and complaints from residents following on from the May Council meeting but had not received any response.

**Resolution :** - Councillors requested that in view of the new complaint by Mr Hazel of Bryn Hafren and the existing complaint raised in May that the Clerk made urgent contact with Powys Highways to try and expedite the matter.

**056/2019 - Playground and Grass Cutting**

The independent safety report of the playground noted that some of the rubber mats by the play equipment were starting to move and required attention.

**Resolution :** - Mats to be moved back into place - Clerk to contact Dave Wellings.

Council agreed that some research should be done to assess the cost etc of replacing the mats with a composite playground flooring material

**Resolution :** - Clerk to make enquiries

Following the request by Bryn Hafren school to clarify responsibilities in relation to areas requiring grass cutting, it had been established that Powys Housing should maintain the playing area, whilst Powys Highways had responsibility for the bank along the access road to the school. Furthermore, the footpath adjacent to the school and housing at Bryn Hafren – known locally as Spud Lane - was the responsibility of Housing. This had been raised as it had been reported that a very elderly resident of Bryn Hafren was trying to clear the path herself to undertake daily walks in safety.

**Resolution :** - Clerk to contact Housing and request this pathway be maintained and cleared.

**057/2019** - **School Car Park wall and Bank Cutting**

The brick retaining wall in the car park area outside the school gates (Community Council property) had been raised as a concern after it had been damaged in places by supposed vehicle impacts and deterioration of the bricks by weather damage. In addition, in many places the top row of bricks were missing. An independent assessment by a local contractor proposed repairing the missing / damaged brickwork and possibly installing a sacrificial timber wall at the narrowest pinch point where vehicles turn into the school property to protect the brick wall in the future. The estimate to undertake such work was approximately £1600.00.

Councillors agreed a “sacrificial timber wall” would assist but noted concerns that it may narrow the entrance further. It was suggested that the section of wall most likely to be damaged be replaced itself with the sacrificial wall comprising upright steels with treated railway sleepers slotted in, which would mean no reduction in access width.

The Bank above the wall needs cutting back, Cllr T Davies offered to do this

**Resolution:** - Clerk to seek 3 quotes to undertake such work and Cllr T Davies to cut Bank when possible.

- **Representation of Council at One Voice Wales Meetings**

Clerk reported that communication had been received from One Voice Wales acknowledging that they were happy for Clerk to attend as proxy on behalf of the Community Council if Councillors could not attend meetings.

**058/2019** **Correspondence**

Nothing to note

At 825pm Former Clerk and RFO Jane Shaw attended meeting, in her role as an independent member of the newly formed Financial Scrutiny Committee and was welcomed to the Council meeting by Chairman D Jones.

**059/2019** **Finance**

- **Bank Reconciliation**

Clerk and Responsible Financial Officer presented a copy of accounts for past 3 months which was accepted by the Council. Proposed T Davies, seconded R Lewis, signed Chairman D Jones.

- Clerk salary and Mileage June / July 2019 £450.75

- Zurich Insurance for Community £621.74
  - SLCC Conference course cost £108.00
  - Late Audit Fee from Welsh Audit Office for 2018 £182.00
  - PAYE Liability to HMRC £176.20
  - Website Hosting Payment £216.00
- Expenses above agreed by Council and cheques issued accordingly

Request received from Criggion Churchyard in April could now be discussed as a copy of the accounts had been supplied. A grant of £600 was agreed. Proposed D Jones, seconded A Lloyd.

At 830pm Cllr F Davies left the meeting having declared an interest in the request from Criggion Village Hall for its Annual Grant. Accounts had now been presented and a grant of £600 was agreed. Proposed L Burrowes and seconded by R Lewis.

At 8.38pm Cllr F Davies re-joined the Council meeting.

**060/2019 - Financial Scrutiny Committee**

J Shaw handed out copies of a draft of Terms of Reference for the Financial Scrutiny committee which were discussed and agreed. Proposed T Davies, seconded L Burrowes.

**061/2019** RFO informed Council that the process of updating signatories on the Banking Mandate form had now been started and the first stage just required confirmation by Lloyds Bank.

**062/2019** RFO requested permission from Councillors to explore taking up Online Banking facilities with Lloyds Bank to facilitate banking as the Community Council only met every 2 months. The two-signature rule would still apply but could be done online. Proposed L Burrowes, Seconded F Davies.

**063/2019** RFO requested permission to close the second Lloyds Bank Account – in effect a savings account – as the interest was negligible and this would simplify banking. Proposed L Burrowes, Seconded F Davies.

**064/2019** Next full meeting scheduled for 16<sup>th</sup> September 2019