

**Cyngor Cymuned Basle Hefo Chrugion
Bausley with Criggion Community Council**

Minutes of the meeting held on Monday 13th January 2020 at Bryn Hafren School

001/2020 **PRESENT:** Councillors A Lloyd, S. Morris, Mrs L Burrowes, R Lewis, T Davies

APOLOGIES: D Jones, F Davies & County Councillor Lucy Roberts.

Clerk & Responsible Financial Officer Steve Eccleshall

Financial Scrutiny Representative Jane Shaw from 8pm

DECLARATIONS OF INTEREST

None declared

002/2020 **MINUTES OF LAST MEETING 9th December 2019**

Agreed and signed – Acting Chairman T Davies

MATTERS ARISING

003/2020 - **Vacancies for Community Councillors**

Councillors discussed the need for at least one more person to join the community Council and act as Councillor to represent the Communities interest – At this time no one has contacted the Council.

Resolution : - Continue to actively look for an additional Councillor

004/2020 - **Street Lighting**

Powys Street lighting have been contacted and enquiries indicate that they are not entirely aware of what lights are working or not and whether they retain responsibility for certain of the lights within the school boundaries. At this time Powys are investigating what can be done.

Resolution : - Clerk to continue to request updates on progress.

005/2020 - **Community Health Council**

County Councillor Lucy Roberts was hoping to update the Community Council as she is sitting on this Committee, however due to personal reasons she was unable to attend tonight's meeting.

Resolution : - Update to follow at next full Community Council meeting

006/2020 - **Highways**

Powys Highways have supplied a list of the various works undertaken in the local area in recent months, but this has not covered Bryn Hafren which was due to have the Culverts jetted and checked before Christmas, due to flooding, icing and deterioration to the road way.

Resolution : - Clerk to contact Highways and request progress report

CORRESPONDENCE

007/2020 Letter received asking local Communities if they wished to arrange and participate in a Celebration of VE Day on 8th May 2020.

Resolution : - Councillors were quite keen to investigate a community event to celebrate VE Day. Due to the lack of time it was agreed for Councillors to meet again on 17th February and decide on what could be arranged

008/2020 - **Attendance at Maldwyn Area Committee / One Voice Wales**

One Voice Wales had requested the attendance of representatives from all councils to meet on 15th January 2020 to discuss various issues affecting Powys including a speaker for transport for Wales giving a presentation.

Resolution : - It was agreed that a representative should attend and report back to the Council. The Clerk was asked to attend.

009/2020 - **Local Development Plan Consultation**

The Welsh assembly are holding a Consultation throughout February for anyone to comment on the scope of the next intended development plans and have asked all Councils to place this on their websites for the local community to see and comment

Resolution : - Details to be added to the Community Council Website

010/2020 - **Mid Powys Pride Event**

Letter from Powys asking if Local Communities would like to support a Pride event in Llandrindod Wells in June 2020. Councillors agreed that the event was not something that warranted any financial support from a Community Council but if asked for other assistance could assess response based on the request.

011/2020 - **Changes to Planning Development fees**

The Welsh Assembly are holding a consultation period for comments and suggestions to be offered regarding increasing Planning and Development fees. Councillors felt that in view of the current political situation that increases in such fees were inevitable.

FINANCE

012/2020 - **Financial Scrutiny Committee**

At the AGM in May 2019, Jane Shaw had been appointed as an Independent member of a financial scrutiny Committee in conjunction with Cllr S Potter. Cllr Potter had stood down during 2019 and Cllr F Davies had taken his place. The remit was to ensure that the Community Council finances were reviewed every 3 months to ensure their integrity. At 8pm tonight Jane Shaw attended the Committee meeting and presented her findings. She concluded that there were no major concerns but offered some recommendations to meet Financial Regulations.

In precis;

- Minuting of decisions regarding contracted hours, hours worked; and payments made needed to be more comprehensive recorded;
- Bank Reconciliations needed to be recorded in a different format to show transactions reconciled to a particular bank statement.

013/2020 - **Bank Reconciliation**

The banking reconciliation was presented to the Council and agreed as correct. Proposed Cllr L Burrowes, seconded Cllr A Lloyd

014/2020 - **Clerk and RFO Salary and Mileage**

Clerk presented pay slips covering December 2019 and January 2020 and mileage incurred, totalling £521.95. Agreed by Council, proposed by R Lewis and seconded by A Lloyd.

015/2020 HMRC PAYE payment £136.40 - Agreed by Council, proposed by L Burrowes and seconded by S Morris.

DATE OF NEXT MEETING

Next Community Council meeting scheduled for 17th February 2020