

Cyngor Cymuned Basle Hefo Chrugion

Bausley with Criggion Community Council

Minutes of the Online meeting held on Monday 8th June 2020 commencing at 7.30pm

021/2020 **PRESENT:** Councillors A Lloyd, S. Morris, L Burrowes, T Davies, D Jones

APOLOGIES: Cllr R Lewis & Cllr F Davies.

County Councillor Lucy Roberts in attendance

Chairman D Jones took the meeting and noted that Cllr F Davies although unable to take part had furnished the Clerk / RFO with her views on the matters to be discussed.

Clerk & Responsible Financial Officer Steve Eccleshall

022/2020 This Community Council meeting was held using the Online platform of Zoom, due to the ongoing COVID Pandemic. The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020 state Councils can hold official meetings, with members participating in telephone / video conferencing. There is NO requirement for the Public or Press to attend, as long as decisions / minutes etc are published promptly on the website.

The necessity to hold a meeting in this manner was because the last face to face meeting held by Councillors was on the 17th February 2020. It was felt that with Covid restrictions still in place for the foreseeable future Council business had to continue.

DECLARATIONS OF INTEREST

023/2020 Cllr Alun Lloyd declared an interest in Planning Application 20/0813 as he was the Applicant. (Declaration of Interest form to be sent to Cllr Lloyd for completion)

024/2020 **MINUTES OF LAST MEETING 17th February 2020**

Agreed by all present – Copy to be posted to and signed by Chairman D Jones

PLANNING APPLICATIONS

025/2020 20/0335/RES - Reserved matters application, in connection with outline approval P/2016/1077: Site Address: Plot 2 Adj Tan Y Bryn, Coedway, Crew Green, SY5 9AR.

Resolution : - No objections raised by Councillors including Cllr F Davies.

20/0468/HH - Proposal: Two storey side extension. Site Address: Skeld, Bausley, Crew Green, Powys SY5 9BW

Resolution : - No objections raised by Councillors including Cllr F Davies.

20/0638/HH - Proposal: Erection of extensions & associated alterations. Site Address: Pony House, Criggion, Shrewsbury, SY5 9BQ

Resolution : - No objections raised by Councillors including Cllr F Davies.

20/0695/REM - Proposal: Section 73 application to vary condition no.6 attached to planning approval P/2017/0731 (revised footway details - revised proposal to 19/1240/REM)

Resolution : - All Councillors present including Cllr F Davies, asked why this matter was again being considered. The Community Councils view was that the primary planning application was granted on the basis that a footpath covering the entire frontage of the site would be constructed. To the East of the site is a residential dwelling, and footpaths that lead from the fields towards Coedway. Therefore, a footpath would benefit the area and increase safety to pedestrians along this busy highway entering Coedway. Their combined view remained the same, that the requirement for a footpath should remain in force and there was no reason to change the original planned footpath.

20/0813/FUL - Proposal: Construction of covered slurry store (Resubmission). Site Address: Severn Hse , Back Lane, Criggion, Shrewsbury SY5 9BE. At this stage Cllr A Lloyd left the meeting until discussions were completed & he was then invited back in
Resolution : - No objections raised by Councillors including Cllr F Davies.

MATTERS ARISING

026/2020 New Premises License for Brook House Farm, Crew Green, Powys. SY5 9AT
Resolution : - This was debated at some length and all Councillors represented at the meeting raised concerns about the following issues; Noise, Highways / Parking, Residential area.

1). The application contained the statement "*Potential for parties, celebrations & weddings in the future. Occasional live & recorded music*". Councillors were concerned that potential noise could impact on neighbours, local residents and the area. Although the application later states "Any outdoor music will be monitored and kept to a level not to cause a nuisance", it was unclear how this monitoring would take place, who would monitor, and what were the acceptable levels. Additionally, as the location was not in an urban area where sound could be broken up by other buildings etc how far would the sound travel, as the premises are situated on the edge of a wide, open flood plain where sound could travel.

2). If such events did take place, was there ample off street parking for attendees, and would there be an impact on traffic flow outside the premises.

Councillors agreed that the sale of alcohol on site to B&B / camping and caravanning guests and within the Farm Shop and Café was not an issue but the points raised at 1 & 2 above needed to be addressed / clarified by Powys and the applicant.

027/2020 Formal Appointment of "Proper Officer" during COVID 19 – S 14 Standing Orders
Resolution : - This matter was discussed and agreed by Councillors in early April 2020 that Clerk / RFO Steve Eccleshall would be nominated as the "Proper Officer" as per Standing Orders. Proposed by D Jones , seconded by A Lloyd.

028/2020 Application received for Annual Grant – St Michaels Churchyard - Criggion
Resolution : - Councillors agreed a Grant of £600. Proposed L Burrowes, seconded S Morris.

029/2020 Application for Annual Grant – Criggion Village Hall
Resolution : - Councillors agreed a Grant of £600. Proposed D Jones, seconded T Davies.

030/2020 The existing Standing Orders needed reviewing to ensure they remained fit for purpose.
Resolution : - Councillors agreed that the Standing Orders were still relevant and fit for purpose. Proposed A Lloyd, seconded L Burrowes.

FINANCES

031/2020 The Clerk explained that due to the Pandemic the Annual Accounts and Auditing procedure had been delayed until this council meeting could be conducted. He highlighted that an error had been made in the wages issued for November 2019 and he had received an overpayment of £37.55. This amount had been recouped by deducting £37.55 from the wages submitted for February and March 2020.

032/2020 The 2019 – 2020 Year End Accounts, The Bank Reconciliation to 23rd April 2020 and the Budget for 2020 – 2021 were reviewed and agreed by the Councillors.
Resolution : - Proposed by T Davies, seconded by Alun Lloyd. Documents to be posted to and signed by Chairman D Jones as a true record.

- 033/2020** The existing Financial Risk Assessments were reviewed by Councillors with no amendments suggested.
Resolution : - Proposed L Burrowes, seconded S Morris. Documents to be posted to and signed by Chairman D Jones as a true record.
- 034/2020** Payments to :-
Powys for the Annual Playground Inspection - £72.00
One Voice Wales Membership renewal - £104.00
Office Expenditure (Paper and Ink) - £97.16
Reviewed and agreed by Councillors and payments authorised
Resolution : - Proposed S Morris, seconded A Lloyd
- 035/2020** The Invoice from Welsh Audit Office for the Audit 2018/19 was an increase from the previous year by over £131 to £313.75. The RFO had contacted the Auditors and it transpires the company completing the Audit in previous years had under charged and several admin issues had incurred extra hours for the 2018 / 2019 audit. Therefore, the price was increased with no potential to reduce it. Councillors raised their concerns but in view of the circumstances the amount was agreed and authorised.
Resolution : - Proposed L Burrowes, seconded A Lloyd
- 036/2020** The Annual renewal of Zurich Community Insurance was discussed. If the Council agreed to stay with Zurich for 3 year's then this would reduce premiums paid for that period. Councillors agreed to tie in for 3 years to Zurich to reduce overall premiums and a payment for 2020 / 2021 for £627.94 was authorised
Resolution : - Proposed D Jones, seconded S Morris.
- 037/2020** The renewal of the Information Commissioner Data Protection Fee - £40.00 and the suggestion of setting up a Direct Debit as this is a mandatory fee was agreed and authorised.
Resolution : - Proposed T Davies, seconded L Burrowes.
- 038/2020** The Clerk / RFO's February & March Salary & Mileage to 31/03/2020 was calculated as 619.15, however due to the overpayment in November 2019 – this amount was adjusted to £581.60. Time sheets, mileage incurred and salary statements were reviewed and agreed and payment authorised.
Resolution : - Proposed T Davies, seconded D Jones.
- 039/2020** The Clerk / RFO's April & May Salary to 31/05/2020 was reviewed via Time sheets and salary statements and agreed and payment of £430.10 authorised.
Resolution : - Proposed A Lloyd, seconded S Morris.
- 040/2020** A Financial Scrutiny Committee had been formed in mid 2019 to ensure the integrity of the Community Council finances. As this was the first meeting of the 2020 / 2021 Financial year the RFO informed Councillors that prior to the next Council meeting the intention was to submit all financial matters to the Scrutiny Committee for their oversight, this was agreed by Councillors.
- 041/2020** County Councillor Roberts asked if any specific matters needed to be raised with Powys & the condition of Criggion Back Lane was again discussed. County Cllr Roberts said she would report back at the next meeting.
- 042/2020** An AGM is overdue but as voting is required Councillors felt an online meeting to be inappropriate and suggested deferring until Covid restrictions are eased. This will be reviewed at the next meeting

DATE OF NEXT MEETING

Next Community Council meeting scheduled for 17th August 2020